

Karen Kahn, Chair
Bruce Miller, Vice-Chair

AIRPORT COMMISSION

August 19, 2009

AGENDA

John Clark
Patricia Griffin
Dolores Johnson
Kirk A. Martin
Scott Tracy

Santa Barbara City Council Liaison
Councilmember Grant House

City of Goleta Liaison
Councilmember Ed Easton



Karen Ramsdell
Airport Director
Hazel Johns
Assistant Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Mabel Shatavsky
Airport Commission Secretary

ORDER OF BUSINESS: The regular Airport Commission meeting begins at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

NOTICES

2. That the Lease Review Sub Committee meeting scheduled for Thursday, August 13 was cancelled.
3. That on Thursday, August 13 at 4:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
4. That the General Aviation Sub Committee met on Wednesday, August 19, at 5:30 pm in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

CONSENT CALENDAR

5. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, July 15, 2009.

6. SUBJECT: RENTAL CAR QUICK TURN AROUND AGREEMENT AMENDMENT

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute an amendment to amend the "Premises", "Exhibit A", "Rental", "Alterations and Improvements" and "Surrender" provisions, in the Rental Car Quick Turn Around Agreements between the City and:

- A. Budget Rent A Car System, Inc., Agreement No. 200841,
- B. The Hertz Corporation, Agreement No. 200840,
- C. Enterprise Rent-A-Car Company of Los Angeles, Agreement No. 200842 and
- D. Vanguard Car Rental USA, Inc., dba National, Agreement No. 200843.

7. SUBJECT: LEASE AGREEMENT – RAMCON CONCRETE CONSTRUCTION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Ramcon Concrete Construction, a Sole Proprietorship, for 5,000 square feet of fenced land, including one 8'x10' storage container, at 6185 Francis Botello Road, at the Santa Barbara Airport, effective September 1, 2009, for a monthly rental of \$721, exclusive of utilities.

8. SUBJECT: LEASE AGREEMENT – SPECIFIED LIGHTING & DESIGN, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Specified Lighting & Design, Inc., a California Corporation, for 732 square feet of office space, at 629-E Norman Firestone Road, at the Santa Barbara Airport, effective August 1, 2009, for a monthly rental of \$1,046, exclusive of utilities.

9. SUBJECT: LEASE AGREEMENT – VISTA STEEL COMPANY, INC.

That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Vista Steel Company, a California Corporation, for 800 square feet of Building 224, 6100-A Francis Botello Road and 10,961 square feet of improved land, including one 160 square foot storage container, at 80 David Love Place, at the Santa Barbara Airport, effective September 1, 2009, for a monthly rental of \$3,805, exclusive of utilities.

10. SUBJECT: LEASE AGREEMENT – MELCO, LLC, DBA MOORE ELECTRIC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with MELCO, LLC., a California Limited Liability Company, dba Moore Electric, for 4,221 square feet of land, including two storage containers, at 135 Frederic Lopez Road, at the Santa Barbara Airport, effective August 1, 2009, for a monthly rental of \$813, exclusive of utilities.

11. SUBJECT: AUGUST 2009 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Reports.

LIAISON REPORTS

COMMISSION MATTERS

12. SUBJECT: GENERAL AVIATION SUB COMMITTEE REPORT

RECOMMENDATIONS: That Commission receive an oral report on the General Aviation Sub Committee meeting, held on Wednesday, August 19.

ADMINISTRATIVE REPORTS

13. SUBJECT: FISCAL YEAR 2009 FINANCIAL REPORT

RECOMMENDATION: That Commission receive the Airport Department's Fiscal Year 2009 Financial Report. – Assistant Director Hazel Johns

14. SUBJECT: PASSENGER FACILITY CHARGE APPLICATION

RECOMMENDATION: That Airport Commission recommend approval of an Impose and Use Passenger Facility Charge Application to finance a portion of the cost for the Airline Terminal Improvement Project. - Assistant Director Hazel Johns

15. SUBJECT: OVERVIEW OF FISCAL YEAR 2008 – 2009

RECOMMENDATION: That Airport Commission receive a presentation on Fiscal Year 2008 – 2009. - Airport Director Karen Ramsdell

DIRECTOR'S REPORT

16. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Airport Noise Abatement Program
 4. Property Management
- C. Capital Projects
1. Airport Terminal Improvement Project
 2. Airfield Safety Projects Wetland Mitigation Plan
 3. Goleta Slough Tidal Circulation Demonstration Project
 4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

ADJOURNMENT